



NELTA Final Assessment Procedures (QTS)

As trainees approach the end of their programme of Initial Teacher Training there will be a Partnership Assessment of the trainee against the Teachers' Standards.

This will involve a partnership assessment by the school based mentor and NELTA tutor.

The assessment will take account of the following sources of evidence:

- Outcomes of tutor visits
- Professional Practice reports
- Trainees Professional Development File (including evidence bundles produced as a result of the two written assignments)

The assessment will take place in early June.

Process

Subject mentors to submit the Final Professional Practice Report (PPR2) in late May/early June
Grading criteria are sent out with the Final PPR to support the comments made in relation to each Standard.

Mentors are asked to make an overall judgement about the progress of the trainee in relation to the Teachers' Standards but this may be modified as a result of discussions at the Final Assessment visit.

NELTA tutor to visit the school during the first three weeks in June

- Tutor and mentor to observe the trainee teach
- Tutor and mentor to feedback to the trainee – 30 minutes
- Tutor and mentor to meet to discuss the submitted Final PPR, discuss and agree grading for the trainee and complete the Final Assessment form– 30 minutes
- Mentor may be invited to resubmit the Final PPR (within a week) if amendments to better reflect the attainment of the trainee are required after discussion and agreement
- Tutor and trainee to go through trainee's portfolio of evidence and self-assessment claims – 1 hour
- Tutors will collect the trainee's portfolio on the visit. This is for moderation purposes.

An internal moderator may accompany the tutor as part of our internal moderation procedures. An external examiner may visit in the last week of June to moderate a sample of our trainees.

After consideration of all of the evidence an examination board will meet to discuss the final assessment and make recommendation for QTS to the DfE. Final grades will also be confirmed.

Trainees will be informed by email of the outcome of the examination board and asked to complete and return a transition document. Once this has been completed the trainee can arrange to collect their portfolio.

Trainees will be invited to a graduation ceremony in July and will receive a certificate of completion indicating their final grade.